

## RENTAL INFORMATION

### Property Details

Street Address

Type of property (apartment/townhouse/house)

Your ownership %

Joint owner's name and ownership % (if applicable)

### Documents

- Annual rental agent statement (if managed by an agent)
- Completed rental spreadsheet (if self managed)
- Depreciation Report (if available)
- Interest statements
- Expenses not reflected on the Agent statement

### Usage

Number of weeks used privately in the financial year period

Number of weeks available for rent in the financial year period

Date purchased

Date property first earned rental income

### Income

Rent received in the financial year period

Other rental income received in the financial year period

### Expenses where applicable

Advertising for tenants

Body corporate fees

Borrowing Costs

Cleaning

Council Rates

Gardening/Lawn mowing

Interest on loan

Insurance

Land tax

Other

Legal fees

Pest Control

Property Agent Commission

Repairs and Maintenance

Stationery/Phone/Postage

Sundry Rental Expenses

Travel Expenses

Water Charges

### Improvements / Capital Purchases (if applicable)

Description

Date

Cost