**CLIENT PORTAL**

We have previously sent you an automated email invitation for your secure connected CLIENT PORTAL folder in SuiteFiles Connect. As noted previously, this platform allows you to securely and conveniently share files with us while best protecting your sensitive tax and accounting information.

It also allows us to share sensitive documents with you too.

Please keep an eye out – the invite email may have been inadvertently marked as junk.

* You can follow the link [HERE - TO LOG IN](https://connect.suitefiles.com/login.aspx).

https://connect.suitefiles.com/login.aspx

If this is your first time logging in to SuiteFiles Connect, you will need to set up an account initially.

* Follow the link [HERE – FOR HOW TO SET UP ACCOUNT AND LOG IN](https://help.suitefiles.com/login-to-suitefiles-connect).

https://help.suitefiles.com/login-to-suitefiles-connect

* Follow the link [HERE - TO LEARN HOW TO UPLOAD FILES](https://help.suitefiles.com/uploading-files-to-connected-folder).

https://help.suitefiles.com/uploading-files-to-connected-folder

If you run into any difficulty, please don’t hesitate to call our office or reply to this email – we can help walk you through.